

# Charlotte-Mecklenburg Schools Student Technology Agreement



## Purpose

The purpose of the Student Technology Agreement is to provide CMS students with the required technological resources to access learning in the modern school environment. All assigned student technology devices are the property of CMS to be used for educational purposes only.

## Student and Parent/Guardian Expectations

### PLEASE DO...

- Handle devices properly to prevent breakage, damage, or malfunction.
- Maintain devices by using them regularly for learning and keeping them clean.
- Logout, secure, and store away CMS devices when not in use.
- Only use CMS provided charging adapter(s) to charge the devices.
- Abide by the expectations listed in [CMS Board Policy \(Policy IJNDB-R\) for Acceptable Use of Internet and Websites](#).
- Read and sign the [Parent-Student Handbook, Code of Student Conduct, and Student Forms](#) documents for this school year to understand all policies and expectations not explicitly covered in this agreement.
- Return all technology and pay any fees if withdrawing from CMS at any time.

### PLEASE DO NOT...

- Operate or place CMS devices near food or liquids.
- Engage in illegal or prohibited conduct of any kind. This includes visiting inappropriate websites for social, gaming, explicit, or academic dishonesty purposes.
- Leave assigned technology unattended or in the supervision of someone that is not the designated student.
- Copy, modify, remove, or replace CMS software, configuration, or the operating system (i.e. hack or jailbreak the system).
- Remove, edit, or apply any stickers or labels on any CMS device.
- Under no circumstances, attempt to or allow anyone other than CMS staff to fix or repair the equipment.

## Lost, Stolen, Damaged, or Malfunctioning Technology Procedures

The student and parent/guardian agree to immediately notify CMS staff if the technology becomes lost, stolen, damaged, or malfunctioning. If the device is stolen outside of school premises/grounds, it is the parent/guardian's responsibility to contact the local law enforcement agency and file a police report and provide a copy to CMS.

After being issued a device, you are obligated to present the device for inspection or collection at any given time throughout the school year. If a student fails to provide his or her device at that time, the parent and student are responsible for the cost to replace the device. If a student damages two devices in a single school year, CMS at its discretion will issue an older, used device to the student or require that the device remain at school. Fees associated with damages can be found in the [Online School Payment](#) system. For further information regarding obligations and damages, please contact your school technology staff.

### Technology Fee Structure

Lost Charging Cable – \$10

\*Returning a compatible charger from a non-CMS source will not be accepted. [nonrefundable]

Damaged Device – \$15

\*Missing key(s), broken or scratched screen, damaged ports, vandalism, etc. [nonrefundable]

Lost/Stolen Device – \$50

\*All devices are tracked by serial number. A lost device fee will be issued if a device is returned that was not assigned to the student. [refundable within 30 days if the original device is found and returned]

Miscellaneous – \$5 or more

\*Fee assessed at the discretion of the school. [nonrefundable]

**\*\*All families are eligible to request a Financial Hardship Waiver from school staff.**

### School Staff Expectations

#### We will...

- Ensure that all students have a functional device to use at school and at home for educational purposes.
- Immediately communicate any assessed technology fees to students and parents.
- Provide information on financial waivers to assist families with technology fees.
- Ensure the digital safety of our students by using monitoring applications, internet filtering systems, and student account checks. Refer to CMS Board Policies S-SINT/R and IJNDB for clarification.
- Refer to the Code of Student Conduct for any consequence related to a technology related action by the student.

#### We will not...

- Withhold technology as a method of disciplinary consequence to an action not related to technology.
- Share student PII (personally identifiable information) with any non-CMS person(s) or company without a legal contract with CMS or covered under FRRPA rights.
- Interfere, modify, or erase any digital learning material that is being assessed for a grade.

#### **Senior Graduation Expectations**

**\*\*Any student that receives financial obligations for technology fees may not participate in graduation exercises and/or may not receive a diploma until the fees are paid. Technology fees are attached to student accounts and are transferred within CMS.**

### CMS Technology and Personal Devices

#### Examples of CMS Student Technology:

- Chromebook & Charging Cable
- Hotspot & Charging Cable
  - As needed, see school technology staff.
- iPad & Charging Cable
- Adaptive Technology
- Assistive Technology

#### *Personal Technology Device (PTD) Disclaimer*

CMS BOE Policy S-SINT/R states that principals have the authority to develop and implement rules for PTDs at their schools. School staff are not permitted to assist, repair, or use a student's PTD. Students do not have a right to use PTDs at school. This includes personal cell phones, laptops, tablets, and other devices. For ease of access to learning, always have your assigned CMS device(s).

#### Acknowledgement

I (parent/guardian signed below) have reviewed this agreement, understand it, and agree to the terms and conditions, disclaimers, and statements listed in this agreement. I furthermore give my student permission to use CMS provided devices for learning. I will also help ensure the safe and timely return of the device to CMS within the loan period.

Student Full Name: \_\_\_\_\_

Student ID Number: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Parent/Guardian Email: \_\_\_\_\_

Parent/Guardian Phone: \_\_\_\_\_

Today's Date: \_\_\_\_\_